



14-18 Cophall Avenue, London EC2R 7BN  
Telephone: +44 (0) 20 7920 6100 Facsimile: +44 (0) 20 7638 7642  
[www.unionbankuk.com](http://www.unionbankuk.com)

## **Application to open a Joint Account**

## Application for a Joint Account

PLEASE COMPLETE IN BLOCK CAPITALS USING BLACK INK – NOTE THAT ALL PARTIES TO A JOINT ACCOUNT WILL BE REQUIRED TO COMPLETE ALL SECTIONS OF THE APPLICATION FORM

Are you UK resident? Yes  No

### Your Personal Details

#### (First Applicant)

Title: Mr  Mrs  Ms  Miss

First Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: Male  Female

Nationality: \_\_\_\_\_

Marital status: Married  Single

Divorced  Separated  Widowed

No. of dependents: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_

#### (2nd Applicant)

Title: Mr  Mrs  Ms  Miss

First Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: Male  Female

Nationality: \_\_\_\_\_

Marital Status: Married  Single

Divorced  Separated  Widowed

No. of dependents: \_\_\_\_\_

Mothers Maiden Name: \_\_\_\_\_

### Your Contact Details

Home phone number: \_\_\_\_\_

Work Number: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address details: (No P.O.Box) \_\_\_\_\_

\_\_\_\_\_

Post code: \_\_\_\_\_ Date moved: \_\_\_\_\_

Residential status: Owned outright  Rented

Owned mortgaged  Other

Previous Address: (if less than 3 years) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Mailing address: (if different from residential) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home phone number: \_\_\_\_\_

Work number: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address details: (No P.O.Box) \_\_\_\_\_

\_\_\_\_\_

Post code: \_\_\_\_\_ Date moved: \_\_\_\_\_

Residential status: Owned outright

Owned mortgaged  Rented  other

Previous Address : (if less than 3 years) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Mailing address(if different from residential)

\_\_\_\_\_

\_\_\_\_\_

## Your Work & Finances

### (First Applicant)

Employment status: \_\_\_\_\_

Employer's name: \_\_\_\_\_

Business activity if self employed: \_\_\_\_\_

\_\_\_\_\_

Type of Business: \_\_\_\_\_

Employer's address: \_\_\_\_\_

\_\_\_\_\_

If retired, specify previous occupation \_\_\_\_\_

Occupation: \_\_\_\_\_

Start date (or become self employed) \_\_\_\_\_

Annual gross income: \_\_\_\_\_

Ant other income? Please specify \_\_\_\_\_

How is salary paid?

Cash  Cheque  Direct to bank

Frequency? Weekly  Monthly

Other  please specify \_\_\_\_\_

Will your income be paid into your UBUK account?

Yes  No

### (2nd Applicant)

Employment status: \_\_\_\_\_

Employer's name: \_\_\_\_\_

Business activity if self employed: \_\_\_\_\_

\_\_\_\_\_

Type of business: \_\_\_\_\_

Employer's address: \_\_\_\_\_

\_\_\_\_\_

If retired, specify previous occupation \_\_\_\_\_

Occupation: \_\_\_\_\_

Start date(or become self employed) \_\_\_\_\_

Annual gross income: \_\_\_\_\_

Any other income? Please specify \_\_\_\_\_

How is salary paid?

Cash  Cheque  Direct to bank

Frequency? Weekly  Monthly

Other  please specify \_\_\_\_\_

Will your income be paid into UBUK account?

Yes  No

## Intended Account Activity

Annual turnover: £ \_\_\_\_\_

No. of transaction per month: \_\_\_\_\_

Max. amount per transaction: £ \_\_\_\_\_

Details of debits & credits expected: \_\_\_\_\_

\_\_\_\_\_

## Services Required

Cheque Book Yes  No  Currency GBP  USD  EUR  Fixed deposit: Yes  No

\*Fax instruction? Yes  No  \*Cash plus Mastercard Yes  No  \*Internet banking Yes  No

Please indicate how would you like to receive statements: Monthly  Quarterly  Annually

\*Name and address of personal bankers to whom the Bank may apply for a reference: \_\_\_\_\_

\_\_\_\_\_

\*(Please complete a separate application)

## Existing account details

### (First Applicant)

Any Bank account(s) in UK?

Yes  No  (if yes please specify)

Bank name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Account number: \_\_\_\_\_

Sort code: \_\_\_\_\_

Any Bank account(s) in other Countries?

Yes  No  (if yes please specify)

Bank name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Account number: \_\_\_\_\_

### (2nd Applicant)

Any Bank accounts(s) in UK?

Yes  No  (if yes please specify)

Bank name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Account number: \_\_\_\_\_

Sort code: \_\_\_\_\_

Any Bank account (s) in other Countries?

Yes  No  (if yes please apecify)

Bank name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Account number: \_\_\_\_\_

### Additional Information:

Please indicate what is the main reason to open an account with Union Bank UK plc: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you currently bankrupt or subject to an Individual Voluntary Arrangement? Yes  No

Do you have County Court Judgement (CCJ) registered against you? Yes  No

What is the main source of funds: \_\_\_\_\_

Which country/countries do these originate from? \_\_\_\_\_

## Customer Declaration

By applying to Union Bank UK plc, 14\_18 Copthall Avenue, London, EC2R 7BN, I confirm that the details given are true and complete and I shall keep you advised of any changes to these details when they occur. I authorise you to make credit reference, identity (including searching the Electoral Register), fraud and other enquiries.

I confirm that if my application is successful I will be subject to the Bank's standard terms and conditions for operating a personal account, a copy of which I have received.

I confirm that this application is being made on my behalf and not as a nominee, trustee or in a fiduciary capacity for any other person.

I also note that my telephone conversations with the Bank will be recorded.

In the interests of security, the Bank may use CCTV recording equipment in and around our premises. All recordings are our sole property.

The Bank is a Data Controller within the meaning of the Data Protection Act 1998. The Bank takes issues concerning data protection and confidentiality very seriously and in applying to open an account in this Branch you agree to the following:

- Information supplied on this form and which you otherwise obtain, may be held by you on paper, computer and/or in other electronic forms. Information may be kept after my account(s) are closed in order to comply with legal or business record requirements.
- Information held may be used for managing my account(s), for preventing or tackling fraud or any other illegal activity. It may also be used for the Bank's confidential research and analysis and for marketing purposes.
- I understand that you may provide my data to the UK Regulatory Authorities but only for their use in monitoring your compliance with the regulations. You will not disclose information to anyone else (other than your agents or third parties performing any of the above activities on your behalf) unless required to do so as stated in Clause 13 of the terms and conditions.
- I note that I have a right to a copy of the personal data held on me and to which I am entitled. I also agree to let you know if I think any information you hold about me is inaccurate, so that you can correct it. Information held by Union Bank UK plc or its successor may be obtained for a fee by writing to the Data Protection Officer, Union Bank UK plc, 14-18 Copthall Avenue, London EC2R 7BN.

**We may use the address or any of the contact details supplied by you during this application or any supplied in the future to contact you for marketing purposes by post, telephone, secure e-message, mobile message or email. This will include keeping you informed about any special offer you may be entitled to or about products and services, which we think may be of interest to you.**

Do you want us to contact you for marketing purposes? Yes  No

### (First Applicant)

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### (2nd Applicant)

Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

For joint account applications only – if you only require one statement between you, one of you should give your name and sign the Dispensing Notice below. This is a requirement of the Consumer Credit Act 1974.

Dispensing Notice – I authorise you not to provide me with a separate statement of my account.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_



Union Bank UK plc  
14-18 Copthall Avenue  
London EC2R 7BN  
Tel: +44 (0)20 7920 6100

**Opening an Account and Identity Verification:  
Personal and Joint Accounts**

To open a personal or joint account with Union Bank UK plc you will need to bring the following documents with you when you come to meet a member of our Customer Services Team in London or at our Nigeria Representative Office.

**All Applicants:**

To verify your name, we will need to see the original of one of the following:

- Current international passport; or
- Photocard driving licence (UK and EU only)

You will also need to complete our standard Application Form and Specimen Signature Card and, if you wish to give us instructions by telephone or facsimile, the related Indemnity. The information requested in our Application Form is subject to UK data protection laws and is used by us solely for the purposes of your security and minimising the need to contact you concerning the operation of your account. Our staff will be pleased to assist you with this documentation and answer any queries you may have. They will also provide you with a Customer Number, which you may use in future correspondence with us, as well as a copy of our Terms & Conditions for the operation of your account as soon as it is opened.

*UK Residents holding another UK or EU Bank Account:*

If you are resident in the UK and you have a bank account with another UK or EU bank this is all we require to verify your identity, other than your authority to obtain a reference from a UK or EU bank with which you maintain an account.

*UK Residents without a UK or EU Bank Account:*

If you do not already have another UK or EU bank account, we will need to verify your address using one of the following documents showing your name and residential address:

- Recent (i.e. dated within 3 months) gas, electricity, water or phone (but not mobile) bill; or
- Photocard driving licence (acceptable only if not used to verify your name); or
- Current personal tax or council tax bill

We will also ask you to provide details of a personal referee, who should normally be the holder of a UK or EU bank account.

If you have difficulty in providing one of the foregoing documents or suitable referee, please discuss this with our Customer Services staff as we may accept other forms of address verification and/or reference at our discretion.

*Non-UK Residents:*

If you are not a UK resident, we will need to verify your address using one of the following documents showing your name and residential address:

- Recent (i.e. dated within 3 months) gas, electricity, water or phone (but not mobile) bill; or
- Photocard driving licence (acceptable only if not used to verify your name); or
- Recent bank or building society statement; or
- National Identity Card

If you have difficulty in providing one of the foregoing documents, please discuss this with our Customer Services staff as we may accept other forms of address verification at our discretion.

We will also ask you to complete a Non-residence Declaration, which enables us to pay any interest due to you on your account(s) without deduction of UK income tax.

If you maintain one or more bank accounts, we will ask also for your authority to obtain a reference from at least one of your bankers.

If you maintain an account in the UK or EU, we prefer a reference from that source because it can usually be obtained more quickly.

**All Applicants:**

We will make copies of the documents provided which are required by law and to help protect your account against fraud. The originals will be returned to you.

(Customer Name & Address)

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Union Bank UK plc  
14-18 Copthall Avenue  
London  
EC2R 7BN

Dear Sirs,

**RE: TELEPHONE AND FACSIMILE INSTRUCTIONS**

In consideration of the Bank's accepting or acting upon my/our telephone and/or any letter received by or facsimile transmission (fax) from me/us, addressed to or otherwise communicated to any of the Bank's employees for the time being, I/we hereby confirm to you that:

1. You have made clear to me/us and I/we am/are fully aware of the risks of omissions, errors, mis-statements, non receipts of facsimile transmissions, fraud and/or authorised interventions by third parties which are inherent in the above procedure.
2. I/We have no objection to your recording my/our telephone instructions and agree that the same may be used in evidence where relevant.
3. Further, I/We hereby undertake and warrant to you as follows:
  - i) I/We shall immediately send written confirmation (clearly marked as such) of all and any such telephoned, and/or faxed instructions providing that any failure so to confirm in writing shall not affect my/our liability in the mean time;
  - ii) I/We agree that the Bank may seek confirmation of any such telephoned, and/or faxed instructions prior to acting upon them. Such confirmation may be obtained by telephoning any of the authorised signatories to the account at the following number(s):

	<b>Names of Authorised Signatory(ies)</b>	<b>Telephone Number(s)</b>
	*	*

- iii) I/We agree that if the Bank has tried but has failed to make contact with a signatory named in 3(ii) above for any reason or has not been supplied with the confirmation of identity of any signatory and/or faxed/telephoned instructions which it has requested, it may in its absolute discretion refuse to act upon the instruction concerned.
    - iv) I/We agree that the signatories named in 3(ii) above shall comply with any requests for information made by the Bank for verification of the above named authorised signatories.

**Page 1 of 2. Please initial**





R E Q U E S T F O R S T A T U S R E P O R T

I/We -----  
-----  
-----of

Address: -----  
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authorize

The Manager

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Account No. -----to provide a reference on me / us in accordance with  
the attached request to:

The Manager  
Union Bank UK plc  
14-18 Copthall Avenue  
London EC2R 7BN

-----  
Signature(s)

-----/-----/-----  
Date



**R E Q U E S T F O R S T A T U S R E P O R T**

I/We -----  
-----  
-----of

Address: -----  
-----  
-----

authorize

The Manager

-----  
-----  
-----  
-----

Account No. -----to provide a reference on me / us in accordance with  
the attached request to:

The Manager  
Union Bank UK plc  
14-18 Copthall Avenue  
London EC2R 7BN

-----  
Signature(s)

-----/-----/-----  
Date



**INTERNET BANKING APPLICATION FORM (PERSONAL CUSTOMERS)**

Print out and complete this application form in block letters.

**SURNAME:** .....

**OTHER NAME(S):** .....

**ADDRESS:** .....

.....

.....

.....**POSTCODE:** .....

**TELEPHONE NUMBER:** .....

**MOBILE NUMBER:** .....

**NEAREST UNION BANK OF NIGERIA BRANCH:** .....  
(MANDATORY WHERE ADDRESS ABOVE IS IN NIGERIA)

I wish to register my account indicated above, held with Union Bank UK plc for Internet Banking. I hereby confirm that I have read and agree to Internet Banking Terms and Conditions.

USER CAPACITY: (i.e: CORE SERVICE(VIEW ONLY) , STOP CHEQUE   
FUNDS TRANSFER  .....

**AUTHORISED SIGNATORY:** ..... **DATE:** .....

Note:  
For joint accounts, each account holder will need to register separately, both parties must sign the application form completed by each of the joint account holders and must have read Section 4 of the Internet Banking Terms and Conditions (“Joint Account Holders”).Return completed form directly to:

<b>CUSTOMER SERVICE DEPARTMENT</b> UNION BANK UK plc 14-18 COPTHALL AVENUE LONDON EC2R 7BN	<b>OR</b>	<b>UNION BANK UK REPRESENTATIVE OFFICE</b> C/O UNION BANK OF NIGERIA PLC (UBN) INTERNATIONAL BANKING DEPARTMENT 36 MARINA (15 <sup>TH</sup> FLOOR) LAGOS, NIGERIA
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(Through Nearest Union Bank of Nigeria Branch)



**INTERNET BANKING APPLICATION FORM (PERSONAL CUSTOMERS)**

Print out and complete this application form in block letters.

**SURNAME:** .....

**OTHER NAME(S):** .....

**ADDRESS:** .....

.....

.....

.....**POSTCODE:** .....

**TELEPHONE NUMBER:** .....

**MOBILE NUMBER:** .....

**NEAREST UNION BANK OF NIGERIA BRANCH:** .....  
(MANDATORY WHERE ADDRESS ABOVE IS IN NIGERIA)

**I wish to register my account indicated above, held with Union Bank UK plc for Internet Banking. I hereby confirm that I have read and agree to Internet Banking Terms and Conditions.**

USER CAPACITY: (i.e: CORE SERVICE(VIEW ONLY) , STOP CHEQUE   
FUNDS TRANSFER  .....

**AUTHORISED SIGNATORY:** ..... **DATE:** .....

Note:  
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<b>CUSTOMER SERVICE DEPARTMENT</b> <b>UNION BANK UK plc</b> <b>14-18 COPTHALL AVENUE</b> <b>LONDON</b> <b>EC2R 7BN</b>	<b>OR</b>	<b>UNION BANK UK REPRESENTATIVE OFFICE</b> <b>C/O UNION BANK OF NIGERIA PLC (UBN)</b> <b>INTERNATIONAL BANKING DEPARTMENT</b> <b>36 MARINA (15<sup>TH</sup> FLOOR)</b> <b>LAGOS, NIGERIA</b>
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(Through Nearest Union Bank of Nigeria Branch)